PERMIT REQUIREMENTS FOR DECKS

- Copy of property survey within ten years showing all structures, property lines and addition drawn to scale. Surveys reduced in size are not accepted.
- Set of construction plans including top and side views showing support posts, main beams, floor joists, decking, railings, stairs, attachment to structure and height of deck above finish grade. Plans to show all dimensions & spacing of lumber, measurements of stairs, railings, and depth of post to frost line. Proper bracing is required for decks over 5' in height to prevent swaying. See deck construction guidelines for assistance.
- Completed development permit application, with original signature by owner.
- Fee submitted with application: See Fee Schedule.
- Copy of contractor's New York State workman's compensation certificate (C105.2 form or compatible) as well as New York State Disability Insurance certificate (DB-120.1 form or compatible) The ACORD25 form is not acceptable. If addition is going to be built by the owner an affidavit of exemption is to be completed.
- Proper nails, screws, and hardware must be double hot dipped or stainless steel to be compatible for pressure treated wood.
- All phases of construction must be inspected. Applicant must notify Town of DeWitt at least 24 hours in advance.
- All plumbing and electrical work must be inspected before being covered over. Plumbing inspected by Onondaga County 435-6614. Electrical work must be inspected by an approved electrical inspection agency:
    - Atlantic-Inland Inc 315-532-0110
    - Commonwealth Electrical Inspection Service Inc. 315-427-4864 & 315-440-4070
    - The Inspector, LLC 315-240-1573
- A final inspection for the certificate of occupancy must be performed. Applicant must submit an affidavit for the certificate of occupancy.
- Development permit must be visible from the street.